

The Metropolitan Water District of Southern California

Agenda

The mission of the Metropolitan Water District of Southern California is to provide its service area with adequate and reliable supplies of high-quality water to meet present and future needs in an environmentally and economically responsible way.

EOP Wksp Committee

M. Ramos, Chair
T. Phan, Vice Chair
M. Camacho
G. Cordero
D. Erdman
S. Faessel
L. Fong-Sakai
F. Jung
A. Kassakhian
J. McMillan
N. Sutley

Ethics, Organization, and Personnel Committee Workshop

Meeting with Board of Directors *

March 14, 2023

1:00 p.m.

Agendas, live streaming, meeting schedules, and other board materials are available here: <https://mwdh2o.legistar.com/Calendar.aspx>. A listen only phone line is available at 1-877-853-5257; enter meeting ID: 873 4767 0235. Members of the public may present their comments to the Board or a Committee on matters within their jurisdiction as listed on the agenda via in-person or teleconference. To participate via teleconference (833) 548-0276 and enter meeting ID: 815 2066 4276.

Tuesday, March 14, 2023 Meeting Schedule

09:00 a.m. OWS
11:00 a.m. EIA
11:30 a.m. Break
12:00 p.m. BOD
01:00 p.m. EOP Wksp

MWD Headquarters Building • 700 N. Alameda Street • Los Angeles, CA 90012

* The Metropolitan Water District's meeting of this Committee is noticed as a joint committee meeting with the Board of Directors for the purpose of compliance with the Brown Act. Members of the Board who are not assigned to this Committee may participate as members of the Board, whether or not a quorum of the Board is present. In order to preserve the function of the committee as advisory to the Board, members of the Board who are not assigned to this Committee will not vote on matters before this Committee.

1. **Opportunity for members of the public to address the committee on matters limited to the items listed on the committee's agenda (As required by Gov. Code Section 54954.3(a))**
2. **Opportunity for Directors who are not members of the committee to address the committee on matters within the committee's jurisdiction**

3. COMMITTEE ITEMS

- a. Board Member Teleconferencing Options

[21-2020](#)

Attachments: [03142023 EOP Wrkshp 3A Presentation](#)

4. FOLLOW-UP ITEMS

NONE

5. FUTURE AGENDA ITEMS

6. ADJOURNMENT

NOTE: This committee reviews items and makes a recommendation for final action to the full Board of Directors. Final action will be taken by the Board of Directors. Agendas for the meeting of the Board of Directors may be obtained from the Board Executive Secretary. This committee will not take any final action that is binding on the Board, even when a quorum of the Board is present.

Writings relating to open session agenda items distributed to Directors less than 72 hours prior to a regular meeting are available for public inspection at Metropolitan's Headquarters Building and on Metropolitan's Web site <http://www.mwdh2o.com>.

Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Board Executive Secretary in advance of the meeting to ensure availability of the requested service or accommodation.



Ethics, Organization, and Personnel Committee
Workshop

Board Member Teleconferencing Options and Procedures

Item 3A
March 14, 2023

Options for Board Members

Attend In Person or by Teleconference

- A. Attend meetings in person; or
- B. By teleconference:
 - 1. Pre-pandemic Brown Act Teleconference
 - Provide address (listed on agenda);
 - Post at the location; and
 - Allow public access
 - 2. New AB 2449 teleconference under “just cause” or “emergency circumstances”
 - No public access/posting requirements

Teleconference Option 1:

Pre-pandemic Brown Act Teleconference


Requirements

- Provide the address of each teleconference location on the agenda at least 72 hours before the meeting
- Post agenda at each teleconference location
- Make each teleconference location accessible to the public
- Allow the public to observe and provide comment at each location
- Need a **quorum** participating from within the jurisdiction
- Roll call voting

Past Examples - Teleconference

Teleconference Option 1:

Pre-pandemic Brown Act Teleconference



THE METROPOLITAN WATER DISTRICT
OF SOUTHERN CALIFORNIA

**MWD MEETING
AGENDA**

REVISION 2

Board Meeting
May 8, 2018
12:00 p.m. – Boardroom

Teleconference Participation
Metropolitan State Legislative Office
1121 L Street, Suite 900
Sacramento, CA 95814
(916) 650-2609

May 8, 2018 Meeting Schedule		
9:00 a.m.	Rm. 2-145	L&C
10:00 a.m.	Rm. 2-456	C&LR
11:00 a.m.	Rm. 2-145	OP&T
12:00 p.m.	Boardroom	Board Meeting

MWD Headquarters Building • 700 N. Alameda Street • Los Angeles, CA 90012

- 1. Call to Order**
 - (a) Invocation: Veena Konanur, Principal Information Technology Analyst, Information Technology Group
 - (b) Pledge of Allegiance: Director John T. Morris, City of San Marino
- 2. Roll Call**
- 3. Determination of a Quorum**
- 4. Opportunity for members of the public to address the Board on matters within the Board's jurisdiction. (As required by Gov. Code § 54954.3(a))**
- 5. OTHER MATTERS**
 - A. Approval of the Minutes of the Meeting for April 10, 2018
(A copy has been mailed to each Director)
Any additions, corrections, or omissions
 - B. Report on Directors' events attended at Metropolitan expense for month of April 2018
 - C. Nomination for and Election of one nonofficer member of the Executive Committee to fill Director Hogan's unexpired term through January 9, 2019

REVISED: Date of Notice: May 3, 2018

Teleconference Participation

Metropolitan State Legislative Office
1121 L Street, Suite 900
Sacramento, CA 95814
(916) 650-2609

Teleconference Participation:

- 1. Glendale City Hall**
613 E. Broadway, Suite 200
Glendale, CA 91206
- 2. Covina Irrigating Company**
146 E. College Street
Covina, CA 91723
- 3. Long Beach Water Department**
1800 E Wardlow Rd,
Long Beach, CA 90807

Teleconference
Option 2:

New AB 2449
Brown Act
Teleconference

Requirements

- Board member must have camera and audio on
- Disclosure of presence of persons 18 years or older and nature of the relationship before any action is taken
- Quorum of board members participating from a single location

Teleconference
Option 2:

New AB 2449
Brown Act
Teleconference

Just Cause Defined

- Childcare, caregiving of parent, grandparent, grandchild, sibling, spouse or domestic partner
- Contagious illness
- Physical or mental disability as defined in Gov. Code 12926 or 12926.1
- Official business travel either of the legislative body or another agency
 - Educational or agency category specific conferences or travel at district/agency expense for lobbying or other activities

Teleconference
Option 2:

New AB 2449
Brown Act
Teleconference

Just Cause Procedures

- Notifies legislative body as early as possible, but could be at the start of a regular meeting, need for remote participation
- Provide general description of the just cause circumstance
- **No board approval required**
- For each director:
 - Limited to 2 times/calendar year

Teleconference
Option 2:

New AB 2449
Brown Act
Teleconference

Emergency Circumstances Defined

- Physical or family medical emergency that prevents a member from attending in person

Teleconference Option 2: New AB 2449 Brown Act Teleconference

Emergency Circumstances Procedures

- Request made as soon as possible and at each committee/board meeting
- General description of the emergency circumstances
 - Does not require disclosure of medical diagnosis or disability or any personal medical information exempt under law
- **Requires board action** at the beginning of each committee/board meeting to approve the request
- For each director:
 - No more than 3 consecutive months OR
 - Less than 20% of regular meetings OR
 - 2 meetings if less than 10 meetings per year

Teleconference Option 2:

New AB 2449 Brown Act Teleconference

Other Requirements for Metropolitan

- ✓ Public comments
 - directly at the physical location,
 - via internet-based service option and
 - via call-in option
- ✓ Board cannot take action if there is any disruption that prevents broadcasting or public comment either by call-in or internet-based service option
- ✓ Procedures for resolving requests for accommodations
- ✓ Roll call voting



Teleconference Procedures

Board Members are
Responsible for ...

Pre-pandemic Brown Act Teleconference Procedures

As a Board Member

- Complete and submit the Teleconference Online Form to Board Office at least 5 working days before the meeting
- Ensure agenda(s) are posted at my teleconference location within the 72-hour rule
- Ensure my teleconference location is accessible to the public
- Allow the public to observe and provide comments at my location

AB 2449 Teleconference Procedures

As a Board Member

- Coordinate with Board Office, if time allows to determine if you are eligible to utilize AB 2449
- I understand that if a quorum of board members are not participating from a single location, I can not participate in the meetings using AB 2449

