THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

Board Action

- **Board of Directors**
  Legislation and Communications Committee

9/15/2026 Board Meeting

8-3

Subject

Amend the Metropolitan Water District Administrative Code concerning review of matters for the naming of facilities, and amend the criteria, policies and procedures for the naming of facilities; the General Manager has determined that the proposed action is exempt or otherwise not subject to CEQA

Executive Summary

The Ad Hoc Communications and Facilities Naming Committee ("Ad Hoc Committee") is proposing updates to the criteria, policies, and procedures governing the naming of Metropolitan facilities. In addition, the Metropolitan Water District Administrative Code would be amended to add duties related to the naming of facilities to the responsibilities of the Legislation and Communications Committee. These proposals are based on a recent series of policy reviews by the Ad Hoc Committee and the Legislation and Communications Committee. The proposed changes will bolster board review of naming matters, strengthen existing standards, and introduce new policy safeguards to support consistent decision-making, reduce reputational and operational risk, and improve the overall quality and integrity of naming requests. Adoption of these recommendations will also create a temporary moratorium on nominations in effect through December 31, 2026, after which naming applications may be submitted in accordance with the updated criteria.

Proposed Action/Recommendation and Options

Staff Recommendation: Option #1

Option #1

Amend the Metropolitan Water District Administrative Code concerning review of matters for the naming of facilities, and amend the criteria, policies and procedures for the naming of facilities.

Fiscal Impact: None
Business Analysis: The proposed updates would provide for standing committee review of nominations, strengthen standards, and incorporate policy safeguards. These changes would support consistent decision-making, reduce reputational and operational risk, and improve the overall quality and integrity of naming requests.

Option #2

Do not amend the Metropolitan Water District Administrative Code concerning review of matters for the naming of facilities, or amend the criteria, policies and procedures for the naming of facilities.

Fiscal Impact: None
Business Analysis: Facilities naming applications would be considered by the Ad Hoc Committee under the existing criteria, following policies and procedures adopted in 2018. Information on nominees may not be as comprehensive, and the evaluation, including potential reputational and operational risks, may not be as thorough. Nominations would be forwarded directly to the Board for consideration.

Alternatives Considered

Not applicable

Applicable Policy

Metropolitan Water District Administrative Code Section 2310: Ad Hoc Committees

Metropolitan Water District Administrative Code Section 2416: Duties and Functions (Executive Committee)

Metropolitan Water District Administrative Code Section 2461: Duties and Functions (Legislation and Communications Committee)

Metropolitan Water District Administrative Code Section 11104: Delegation of Responsibilities

Related Board Actions/Future Actions

By Minute Item 51324, dated September 11, 2018, the Board adopted the current Facilities Naming Policy Principle as a Board-Adopted Policy Principle.

On May 26, 2026, the Executive Committee concurred with the Ad Hoc Communications and Facilities Naming Committee recommendation that the Legislation and Communications Committee review certain proposed naming-related updates.

On June 8, 2026, the Legislation and Communications Committee reviewed and recommended changes to the naming-related updates proposed by the Ad Hoc Communications and Facilities Naming Committee. The Ad Hoc Committee subsequently discussed and updated the proposals based on the input received.

On July 14, 2026, the Board delayed the item for 60 days pending public comment.

California Environmental Quality Act (CEQA)

CEQA determination for Option #1:

The proposed action is not defined as a project under CEQA because it involves organizational, maintenance, or administrative activities; personnel-related actions; and/or general policy and procedure making that will not result in direct or indirect physical changes in the environment. (Public Resources Code Section 21065; State CEQA Guidelines Section 15378(b)(2) and (5)).

CEQA determination for Option #2:

None required

Details and Background

Background

Metropolitan has a long history of naming its facilities to honor individuals who have had substantial, important, and positive impacts to Metropolitan. In 2018, the Board approved the Facilities Naming Policy Principle as a board-adopted policy. Since then, the Board has approved ten (10) namings of Metropolitan facilities, more in recent years, and mostly for past members of its governing board and executive leadership, the most recent being in November 2024.

Ad Hoc Committee Recommendations

In recent years, there has been considerable attention to the naming of government facilities at the state and federal levels. In response, the Ad Hoc Committee thought it appropriate to revisit Metropolitan's current naming criteria, policies, and procedures (hereinafter "practices"). Because naming a facility is a weighty decision for Metropolitan, the individual, and the ratepayers, the Ad Hoc Committee suggested that its proposals be deliberated additionally by a standing committee. The Executive Committee concurred, asking the Legislation and Communications Committee to review them prior to final board consideration. The Legislation and Communications Committee reviewed the proposed changes on June 8, 2026, and provided input to the Ad Hoc Committee. The Ad Hoc Committee subsequently revised its recommendations, summarized as follows:

- Provide for an additional layer of review of naming matters by the Legislation and Communications Committee.
- Strengthen the application materials required for nominations, including two (2) letters of support and whether any negative information is known that could negatively impact the nomination.
- Establish a list of ineligible facilities based on high visibility, legal restrictions, or security, operational or other concerns.
- Set basic nomination criteria that the nominee will not have served on the Board (or been employed by Metropolitan) for at least one (1) year, and must not be actively seeking political office.
- Require that if a nominee is living, their application will be forwarded to the Board for pre-clearance before further consideration.
- Include a background check on the proposed nominee consistent with those performed elsewhere within Metropolitan.
- Clarify the circumstances and procedures for renaming and rescinding facility names with a focus on new information and reasons for seeking the name change.
- Give advance notice to the member agency if a current or former Board Director from their district is nominated, or a facility to be named is located in their service area, to foster input by local communities.
- Provide a minimum 60-day period for public comment on proposed nominations.
- Underscore the ultimate authority of the Board in naming matters while not prohibiting nominators from suggesting facilities.

These proposals are shown in redline and clean in the Metropolitan Water District Administrative Code Section 2461 **(Attachment 1)** and in redline in the Facilities Naming Policy **(Attachment 2)** and Facilities Naming Request Application **(Attachment 4)**. Clean versions of the Facilities Naming Policy and Facilities Naming Request Application are found in **Attachment 3** and **Attachment 5**, respectively.

Finally, the Ad Hoc Committee recommends a temporary moratorium on nominations through December 31, 2026, after which naming applications may be submitted in accordance with the updated criteria.

The proposed changes to Metropolitan's naming practices will bolster board review of naming matters, strengthen existing standards, and introduce new policy safeguards to support consistent decision-making, reduce reputational and operational risk, and improve the overall quality and integrity of naming requests.

The proposed amendment to Administrative Code Section 2461 will go into effect upon board approval.

Carolyn Schaffer 9/8/2026
Carolyn Schaffer *Date*
Group Manager, External Affairs

Shivaji Deshmukh 9/8/2026
Shivaji Deshmukh *Date*
General Manager

Attachment 1 – The Administrative Code of The Metropolitan Water District of Southern California Section 2461 (with changes marked and clean copy)

Attachment 2 – Adopted Facilities Naming Policy (with changes marked)

Attachment 3 – Adopted Facilities Naming Policy (clean copy)

Attachment 4 – Metropolitan Facilities Naming Request Application (with changes marked)

Attachment 5 – Metropolitan Facilities Naming Request Application (clean copy)

Ref# ea12708690

Division II

PROCEDURES PERTAINING TO BOARD, COMMITTEES AND DIRECTORS

Chapter 4

STANDING COMMITTEES

VERSION WITH CHANGES

Article 7

LEGISLATION AND COMMUNICATIONS COMMITTEE

§ 2461. Duties and Functions.

The Legislation and Communications Committee shall study, advise and make recommendations to the Board with regard to:

[SUBSECTIONS (a) THROUGH (h) OMITTED)

(i) Matters pertaining to the naming of facilities.

CLEAN VERSION

Article 7

LEGISLATION AND COMMUNICATIONS COMMITTEE

§ 2461. Duties and Functions.

The Legislation and Communications Committee shall study, advise and make recommendations to the Board with regard to:

[SUBSECTIONS (a) THROUGH (h) OMITTED)

(i) Matters pertaining to the naming of facilities.

The Metropolitan Water District of Southern California

Facilities Naming Policy ~~Principle~~

Facilities Naming Criteria and Procedures

A. PURPOSE OF THE POLICY

The Metropolitan Water District of Southern California ("Metropolitan") ~~Metropolitan~~ is responsible for its facilities, which includes responsibility for construction of new facilities. ~~-~~It is the policy of ~~The~~ Metropolitan ~~Water District of Southern California ("Metropolitan")~~ ~~-~~to name ~~or rename~~its facilities based on approved criteria~~. These criteria~~ and procedures ~~provide consistency in~~ , which ensure thorough and consistent review, maintain the quality and integrity of naming ~~or renaming~~requests, and reduce operational and reputational risks to Metropolitan. Naming a ~~Metropolitan~~ facility ~~be named or renamed after~~means to name, rename, add a name to, or rescind the name of an ~~individual, group of individuals or organization.~~ eligible facility.

B. AD HOC COMMUNICATIONS AND FACILITIES NAMING COMMITTEE~~-~~

Pursuant to Metropolitan Administrative Code ~~section~~Section 2310, the Ad Hoc Communications and Facilities Naming Committee ("~~committee~~Ad Hoc Committee") was established ~~by the Metropolitan Board of Directors ("Board")~~ on February 13, 2018~~,~~ (originally the "Ad Hoc Facilities Naming Committee") to ~~serve as an ad hoc committee to undertake the special assignment of advising the Board on establishing~~establish criteria and procedures for naming ~~and renaming~~ Metropolitan facilities. Ad Hoc Committee members ~~shall be~~are appointed by and serve at the pleasure of the Chair of the Board ~~and shall serve at the Chair's pleasure.~~ . Meetings shall be held as needed. ~~—~~The Ad Hoc Committee is charged with making naming recommendations to the Legislation and Communications Committee which will in turn make recommendations to the Board.

~~A. DEFINITIONS~~

C. ELIGIBLE FACILITIES

1. The term "facility" refers to existing and new buildings, structures, additions, water infrastructure facilities and systems, roads and significant open spaces~~.~~ owned and operated by Metropolitan.
2. Certain Metropolitan facilities shall be deemed ineligible for naming due to high visibility, federal or state restrictions, security concerns, or other operational or reputational risks to Metropolitan. Metropolitan shall maintain a list of ineligible facilities at Attachment 1. This list may include redactions when necessary in the interest of Metropolitan security concerns.
3. Any Metropolitan facility that is not deemed ineligible may be considered eligible for naming.
4. The Board retains full discretion to deem Metropolitan facilities eligible or ineligible for naming.

~~C.~~D. CRITERIA FOR NAMING OR RENAMING

1. The primary criteria for naming or renaming a facility after an individual, group of individuals, or organization shall include but not be limited to:
    a. Substantial, important, and positive impact upon Metropolitan as a member of its Board or ~~staff~~as an employee;
    b. Personal achievements of highest distinction in a public service role, while maintaining close ties with and providing significant support to Metropolitan; and/or

c. ~~Names that have~~ Name has historical or regional significance to ~~the~~a particular facility or location~~, ordinarily not for living persons~~.

2. Naming Prerequisites. The following prerequisites apply to nominees for naming:

a. Eligibility for a Board Director or Metropolitan employee requires a minimum of one (1) year separation from the Board or employment.

b. Eligibility for any nominee is completely restricted while an individual is actively seeking political office.

c. If a nominee is living, the Ad Hoc Committee will review the nomination for conformance with these prerequisites and forward any conforming nomination to the Board of Directors for pre-clearance before further consideration.

3. Criteria for Renaming or Rescinding Facility Names.

~~a. Any request to rename (or add a name to) a facility should include supporting documentation pertaining to the original naming, if available, and the subsequent name change proposal.~~

~~b.~~a. The Board may consider changing a facility name when new information or circumstances arise that could result in reputational or security risks or policy violations, and shall be guided by principles of transparency, fairness, and public trust.

b. When reviewing a request to change a facility name, the same criteria shall apply as set forth in Section D.1. In addition, supporting documentation must be provided, as follows:

1) Statement and historical background of original facility name and documentation.

~~1)~~2) Description and documentation of the information and/or concern prompting the name change request.

3) Proposed range of alternative actions, including rescission, renaming, or retention, and evaluation of each alternative for consistency with this policy.

~~3.~~4. If ~~a~~an eligible facility has been renovated, repurposed or replaced with a new facility, the new facility may retain the existing name or may be renamed in accordance with ~~these criteria and procedures.~~ this policy.

~~D.~~E. PROCEDURAL CLARIFICATION: RESCINDING A FACILITY NAME OR RENAMING A FACILITY

1. Applicability of Existing Procedures. A request to rescind or rename the name of a Metropolitan facility follows the same procedural steps outlined in Section F (Procedure for Nominating a Facility Naming). This includes submission, documentation, completeness review, public comment, evaluation by the General Manager, committee level reviews, and Board determination.

2. Rescission-Specific Documentation. For rescission requests, the nominator must provide the documentation identified under Section. D.3.b."Criteria for Renaming or Rescinding Facility Names."

3. Rescission With or Without a Replacement Name. A rescission request does not need to include a proposed new name. If no replacement name is proposed, the facility may retain a functional or descriptive designation until the Board acts on a separate naming request in accordance with these procedures.

4. Board Authority. The Board retains full discretion to rescind a facility name, to rescind and rename concurrently, or to retain an existing name.

F. PROCEDURE FOR ~~REQUESTING A NAMED FACILITY~~ NOMINATING A FACILITY NAMING

1. Naming Application. Facility naming ~~and renaming~~ requests ~~should be~~ must be directed by the ~~requestor to~~nominator to the Office of the Board using the Metropolitan Facilities Naming Request Form (Attachment ~~A~~2).

2. Supporting Documentation. The naming ~~or renaming~~ request or nomination ~~should~~must include the following supporting documentation:

    a. A memorandum giving the particulars of the naming request that includes the rationale for the naming, referring to relevant criteria;

    b. Background and information about the individual, group of individuals or organization for which ~~the~~a facility (as determined by the Board) is to be named ~~or renamed~~;

    c. Letters of support for ~~this~~ the request~~;~~ (at least two (2) substantive letters are required);

    d. Other information that may be relevant to the ~~potential implementation of the~~ request such as historical photographs, authorship, chronologies, media links and posts, and articles;

    e. A list of all other facilities ever named, or being proposed to be named ~~or renamed~~ after the same individual, group of individuals, or organization, including location and date~~.~~; and

    f. Any potentially negative or detrimental information that might be considered contrary to this policy that Metropolitan should be made aware of prior to consideration.

~~3. Requests to name or rename a facility should be directed to the Board when a new facility is funded for design or when an existing facility is recommended for naming or renaming.~~

~~4.~~3. Background Screening. Prior to Board consideration, all nominees shall be subject to background and ethics screening conducted in accordance with Metropolitan's internal security and human resources vetting protocols. The results of this screening shall inform but not necessarily control the Board's naming decision.

4. Deemed Complete. Upon receiving a naming request, the General Manager shall evaluate the supporting documentation for sufficiency and completeness and consistency with this policy and based on these factors determine whether it is complete.

5. Notifications. Once a naming request has been deemed complete, the General Manager shall notify the Chair of the Ad Hoc Committee that a nomination has been received, deemed complete, and the nominee meets the Naming Prerequisites in Section D.2. (separated from service for at least one (1) year, and not actively seeking political office).

    a. If the nominee is living, then the Ad Hoc Committee shall convene to forward the nomination to the Board of Directors for pre-clearance before any further consideration of the nomination.

        1) If the Board of Directors provides pre-clearance, then the Ad Hoc Committee may proceed with the nomination as provided herein.

2) If the Board of Directors declines pre-clearance, the General Manager shall advise the nominator that the nomination has been declined, and no further action shall be taken.

b. The Chair of the Ad Hoc Committee shall notify the Chair of the Legislation and Communications Committee of the nomination. The General Manager shall then notify the member agency if a current or former Board Director from their district is nominated, or a facility to be named is located in their service area, to foster input by local communities.

6. Public Comment. The Chair of the Legislation and Communications Committee shall announce the receipt of the nomination and invite public comment on the nomination. Sixty-days (60) minimum shall be provided for public comment.

7. General Manager Evaluation. The General Manager shall evaluate the nomination, including any public comment received, and prepare a written recommendation for consideration by the Ad Hoc Committee.

8. Ad Hoc Committee Recommendation. Upon receipt of the General Manager's recommendation, the Ad Hoc Committee shall convene to review and consider the recommendation.

a. In evaluating the request to name ~~or rename~~ a facility, the ~~Board or committee~~Ad Hoc Committee shall consider ~~those individuals, groups of individuals, or organizations~~the nominee's ~~that have attained~~ achievement of extraordinary and lasting distinction and exceptional service to Metropolitan activities or its history consistent with the criteria set forth in Section D herein, and shall consider the results of the background investigation.

b. When the ~~Board or committee~~Ad Hoc Committee supports a name for a facility, ~~the committee's~~its recommendation ~~to the Board, or the Board's decision,~~ shall be made in writing and shall include the following:

1) Proposed full name

2) Explanation in support of the naming recommendation ~~or naming decision~~

3) Administrative record including the materials submitted by the ~~requestor~~nominator and any other material considered by the committee ~~or Board~~ including letters of support or resolutions, background information on the ~~individual~~ nominee and their contributions to the community, news stories or articles or other supporting information~~.~~, and any public comments.

c. The ~~committee's~~ Ad Hoc Committee's naming recommendation shall be forwarded to the ~~Board, or the Board shall make the decision to name or rename a Metropolitan facility.~~Legislation and Communications Committee for further review and consideration.

~~4.~~9. Standing Committee Review. Upon review and consideration, the Legislation and Communications Committee shall forward its recommendation to the Board of Directors, which shall make the final determination to name a Metropolitan facility.

10. Board Determination.

a. The naming decision of the Board shall be final.

~~a.~~b. The Board's decision on a permanent name for a facility shall be forwarded to the General Manager to implement the change. ~~The naming decision of the Board shall be final.~~ The assigned name of the facility will appear on the facility face and external sign as dictated by Metropolitan signage standards.

c. If the Board decides not to name or not to accept a recommendation to name ~~or rename~~ a facility, the ~~requestor~~nominator shall be informed~~.~~ by the General Manager.

G. BOARD AUTHORITY

Metropolitan retains sole discretion in whether to name a facility and in the name and facility chosen. Exceptions to this naming policy must be approved by the Board.

ATTACHMENT 1

INELIGIBLE FACILITIES

Metropolitan deems the following Metropolitan facilities ineligible for naming:

1. Headquarters Building at Union Station
2. Rotunda in the Headquarters Building at Union Station
3. Colorado River Aqueduct
4. Diamond Valley Lake
5. All hydroelectric facilities, pressure control structures, operational control centers, and chemical storage facilities
6. Any other facilities, as determined by the General Manager, to be ineligible due to security, regulatory concerns, and/or operational risks to Metropolitan.

Tracking of Ineligible Facilities List Updates (Dates Reviewed and Approved)		
Ad Hoc Review	Leg and Comm Review	Board of Directors Approval
6/25/26	7/13/26	

Insert Attachment 2: Facilities Naming Request Application

The Metropolitan Water District of Southern California Facilities Naming Policy

Facilities Naming Criteria and Procedures

A. PURPOSE OF THE POLICY

The Metropolitan Water District of Southern California ("Metropolitan") is responsible for its facilities, which includes responsibility for construction of new facilities. It is the policy of Metropolitan to name its facilities based on approved criteria and procedures, which ensure thorough and consistent review, maintain the quality and integrity of naming requests, and reduce operational and reputational risks to Metropolitan. Naming a facility means to name, rename, add a name to, or rescind the name of an eligible facility.

B. AD HOC COMMUNICATIONS AND FACILITIES NAMING COMMITTEE

Pursuant to Metropolitan Administrative Code Section 2310, the Ad Hoc Communications and Facilities Naming Committee ("Ad Hoc Committee") was established on February 13, 2018 (originally the "Ad Hoc Facilities Naming Committee") to establish criteria and procedures for naming Metropolitan facilities. Ad Hoc Committee members are appointed by and serve at the pleasure of the Chair of the Board. Meetings shall be held as needed. The Ad Hoc Committee is charged with making naming recommendations to the Legislation and Communications Committee which will in turn make recommendations to the Board.

C. ELIGIBLE FACILITIES

1. The term "facility" refers to existing and new buildings, structures, additions, water infrastructure facilities and systems, roads and significant open spaces owned and operated by Metropolitan.
2. Certain Metropolitan facilities shall be deemed ineligible for naming due to high visibility, federal or state restrictions, security concerns, or other operational or reputational risks to Metropolitan. Metropolitan shall maintain a list of ineligible facilities at Attachment 1. This list may include redactions when necessary in the interest of Metropolitan security concerns.
3. Any Metropolitan facility that is not deemed ineligible may be considered eligible for naming.
4. The Board retains full discretion to deem Metropolitan facilities eligible or ineligible for naming.

D. CRITERIA FOR NAMING OR RENAMING

1. The primary criteria for naming or renaming a facility after an individual, group of individuals, or organization shall include but not be limited to:
    a. Substantial, important, and positive impact upon Metropolitan as a member of its Board or as an employee;
    b. Personal achievements of highest distinction in a public service role, while maintaining close ties with and providing significant support to Metropolitan; and/or
    c. Name has historical or regional significance to a particular facility or location.
2. Naming Prerequisites. The following prerequisites apply to nominees for naming:
    a. Eligibility for a Board Director or Metropolitan employee requires a minimum of one (1) year separation from the Board or employment.

b. Eligibility for any nominee is completely restricted while an individual is actively seeking political office.

c. If a nominee is living, the Ad Hoc Committee will review the nomination for conformance with these prerequisites and forward any conforming nomination to the Board of Directors for pre-clearance before further consideration.

3. Criteria for Renaming or Rescinding Facility Names.

a. The Board may consider changing a facility name when new information or circumstances arise that could result in reputational or security risks or policy violations, and shall be guided by principles of transparency, fairness, and public trust.

b. When reviewing a request to change a facility name, the same criteria shall apply as set forth in Section D.1. In addition, supporting documentation must be provided, as follows:

1) Statement and historical background of original facility name and documentation.

2) Description and documentation of the information and/or concern prompting the name change request.

3) Proposed range of alternative actions, including rescission, renaming, or retention, and evaluation of each alternative for consistency with this policy.

4. If an eligible facility has been renovated, repurposed or replaced with a new facility, the new facility may retain the existing name or may be renamed in accordance with this policy.

E. PROCEDURAL CLARIFICATION: RESCINDING A FACILITY NAME OR RENAMING A FACILITY

1. Applicability of Existing Procedures. A request to rescind or rename the name of a Metropolitan facility follows the same procedural steps outlined in Section F (Procedure for Nominating a Facility Naming). This includes submission, documentation, completeness review, public comment, evaluation by the General Manager, committee level reviews, and Board determination.

2. Rescission-Specific Documentation. For rescission requests, the nominator must provide the documentation identified under Section. D.3.b."Criteria for Renaming or Rescinding Facility Names."

3. Rescission With or Without a Replacement Name. A rescission request does not need to include a proposed new name. If no replacement name is proposed, the facility may retain a functional or descriptive designation until the Board acts on a separate naming request in accordance with these procedures.

4. Board Authority. The Board retains full discretion to rescind a facility name, to rescind and rename concurrently, or to retain an existing name.

F. PROCEDURE FOR NOMINATING A FACILITY NAMING

1. Naming Application. Facility naming requests must be directed by the nominator to the Office of the Board using the Metropolitan Facilities Naming Request Form (Attachment 2).

2. Supporting Documentation. The naming request or nomination must include the following supporting documentation:

a. A memorandum giving the particulars of the naming request that includes the rationale for the naming, referring to relevant criteria;

b. Background and information about the individual, group of individuals or organization for which a facility (as determined by the Board) is to be named;

c. Letters of support for the request (at least two (2) substantive letters are required);

d. Other information that may be relevant to the request such as historical photographs, authorship, chronologies, media links and posts, and articles;

e. A list of all other facilities ever named, or being proposed to be named after the same individual, group of individuals, or organization, including location and date; and

f. Any potentially negative or detrimental information that might be considered contrary to this policy that Metropolitan should be made aware of prior to consideration.

3. Background Screening. Prior to Board consideration, all nominees shall be subject to background and ethics screening conducted in accordance with Metropolitan's internal security and human resources vetting protocols. The results of this screening shall inform but not necessarily control the Board's naming decision.

4. Deemed Complete. Upon receiving a naming request, the General Manager shall evaluate the supporting documentation for sufficiency and completeness and consistency with this policy and based on these factors determine whether it is complete.

5. Notifications. Once a naming request has been deemed complete, the General Manager shall notify the Chair of the Ad Hoc Committee that a nomination has been received, deemed complete, and the nominee meets the Naming Prerequisites in Section D.2. (separated from service for at least one (1) year, and not actively seeking political office).

    a. If the nominee is living, then the Ad Hoc Committee shall convene to forward the nomination to the Board of Directors for pre-clearance before any further consideration of the nomination.

        1) If the Board of Directors provides pre-clearance, then the Ad Hoc Committee may proceed with the nomination as provided herein.

        2) If the Board of Directors declines pre-clearance, the General Manager shall advise the nominator that the nomination has been declined, and no further action shall be taken.

    b. The Chair of the Ad Hoc Committee shall notify the Chair of the Legislation and Communications Committee of the nomination. The General Manager shall then notify the member agency if a current or former Board Director from their district is nominated, or a facility to be named is located in their service area, to foster input by local communities.

6. Public Comment. The Chair of the Legislation and Communications Committee shall announce the receipt of the nomination and invite public comment on the nomination. Sixty-days (60) minimum shall be provided for public comment.

7. General Manager Evaluation. The General Manager shall evaluate the nomination, including any public comment received, and prepare a written recommendation for consideration by the Ad Hoc Committee.

8. Ad Hoc Committee Recommendation. Upon receipt of the General Manager's recommendation, the Ad Hoc Committee shall convene to review and consider the recommendation.

a. In evaluating the request to name a facility, the Ad Hoc Committee shall consider the nominee's achievement of extraordinary and lasting distinction and exceptional service to Metropolitan activities or its history consistent with the criteria set forth in Section D herein, and shall consider the results of the background investigation.

b. When the Ad Hoc Committee supports a name for a facility, its recommendation shall be made in writing and shall include the following:

1) Proposed full name

2) Explanation in support of the naming recommendation

3) Administrative record including the materials submitted by the nominator and any other material considered by the committee including letters of support or resolutions, background information on the nominee and their contributions to the community, news stories or articles or other supporting information, and any public comments.

c. The Ad Hoc Committee's naming recommendation shall be forwarded to the Legislation and Communications Committee for further review and consideration.

9. Standing Committee Review. Upon review and consideration, the Legislation and Communications Committee shall forward its recommendation to the Board of Directors, which shall make the final determination to name a Metropolitan facility.

10. Board Determination.

a. The naming decision of the Board shall be final.

b. The Board's decision on a permanent name for a facility shall be forwarded to the General Manager to implement the change. The assigned name of the facility will appear on the facility face and external sign as dictated by Metropolitan signage standards.

c. If the Board decides not to name or not to accept a recommendation to name a facility, the nominator shall be informed by the General Manager.

G. BOARD AUTHORITY

Metropolitan retains sole discretion in whether to name a facility and in the name and facility chosen. Exceptions to this naming policy must be approved by the Board.

ATTACHMENT 1

INELIGIBLE FACILITIES

Metropolitan deems the following Metropolitan facilities ineligible for naming:

1. Headquarters Building at Union Station
2. Rotunda in the Headquarters Building at Union Station
3. Colorado River Aqueduct
4. Diamond Valley Lake
5. All hydroelectric facilities, pressure control structures, operational control centers, and chemical storage facilities
6. Any other facilities, as determined by the General Manager, to be ineligible due to security, regulatory concerns, and/or operational risks to Metropolitan.

Tracking of Ineligible Facilities List Updates (Dates Reviewed and Approved)		
Ad Hoc Review	Leg and Comm Review	Board of Directors Approval
6/25/26	7/13/26	

Insert Attachment 2: Facilities Naming Request Application

ATTACHMENT 2

THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

Facilities Naming Request ~~Form~~Application

It is the policy of The Metropolitan Water District of Southern California ("Metropolitan"), acting through its Board of Directors, to name ~~and rename~~its facilities. ~~The~~ Metropolitan's naming ~~and renaming criteria and procedures are~~policy is available in ~~the~~ **~~Metropolitan Facilities Naming Policy Principle~~.The Metropolitan Water District of Southern California Facilities Naming Policy** [INSERT LINK] This ~~form shall~~application must be ~~used~~completed by ~~an~~the individual, ~~groups~~group of individuals, or organization ~~proposing names for new Metropolitan facilities or the renaming of existing Metropolitan facilities.~~submitting a facility naming nomination.

1. **Name of nominee for consideration:** _____
   - ☐ ~~Board to select appropriate Metropolitan facility~~
   - a. ☐ ~~Facility proposed for~~ Full Name: _____
   - b. Nickname ~~Name~~ or Other Name Known By: _____ (e.g., middle or abbreviated name)
2. **Nominee ☐ is OR ☐ is not living (check which one applies)**
3. **Basic threshold prerequisites: (check all that apply)**
   - ☐ Nominee ☐ **is OR** ☐ ~~is~~ **not** a former Board Director or Metropolitan employee separated from service or employment for at least one (1) year. Date of separation: _____
   - ☐ ~~—~~Nominee ☐ **is OR** ☐ **is not** actively seeking any political office.
   - ☐

~~2.~~4. **The primary naming criteria which the proposed name ~~meets or~~ satisfies: (check all that apply)**

- ☐ ~~☐~~ ~~—~~Substantial~~,~~ important and positive impact upon Metropolitan as a member of its Board or ~~staff~~as an employee.
- ☐ ~~☐~~ ~~—~~Personal achievements of highest distinction in a public service role, while maintaining close ties with and providing significant support to Metropolitan.
- ☐ ~~☐ Names that have~~Name has historical or regional significance to ~~the~~a particular facility or location
- ☐ ~~, ordinarily not for living persons~~
- ☐ Other: _____

~~3.~~5. **Provide complete and supporting documentation~~, as available~~:**

a) A memorandum giving the particulars of the naming request that includes the rationale for the naming, referring to relevant~~-~~ criteria;

b) Background and information about the individual, group of individuals,~~,~~ or organization for which ~~the~~an eligible facility (final determination is by the Board) is to be named ~~or renamed~~;

ATTACHMENT 2

c) Letters of support for this request; (at least two (2) substantive letters are required);

d) Other information that may be relevant to the potential implementation of the request such as historical photographs and , authorship, chronologies, media links and posts, and articles;

e) A list of all other facilities ever named, or being proposed to be named, or renamed after the same individual, group of individuals, or organizationsorganization, including location and date.; and,

a)f) Any potentially negative or detrimental information that might be considered contrary to this policy that Metropolitan should be made aware of prior to consideration.

You may be contacted by Metropolitan staff for additional information, if needed.

DISCLAIMER: By submitting this application, you acknowledge the following: (1) Nominees must meet eligibility requirements established by Metropolitan's naming policy, (2) Nominees are subject to background and ethics screening conducted by Metropolitan, (3) Certain -facilities are ineligible under Metropolitan's naming policy, (4) -Metropolitan's Board of Directors retains sole naming policy discretion including in whether to name a facility and in the name and facility chosen; (5) Exceptions to Metropolitan's naming policy must be approved by the Board of Directors, and (6) You may be contacted by Metropolitan for additional information, if needed.

Name of Requestor: _____ **Nominator or Nominating Organization:** _____

Mailing Address: _____

_____

Telephone: _____ **Email:** _____

_____

Signature: _____ **Title:** _____

Date: _____

Please mail this **application and supporting documents to:** Metropolitan Board of Directors, P.O. 54153, Los Angeles, CA 90054-053 or **ssims@mwdh2o.com**

The Metropolitan Water District of Southern California Facilities Naming Request Form, Office of the Board, Facility Naming Nomination Application, P.O. Box 54153, Los Angeles, CA 90054-0153 **or email materials to:** Facility_Naming@mwdh2o.com

ATTACHMENT 2

THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

Facilities Naming Request Application

It is the policy of The Metropolitan Water District of Southern California ("Metropolitan"), acting through its Board of Directors, to name its facilities. Metropolitan's naming policy is available in **The Metropolitan Water District of Southern California Facilities Naming Policy** [INSERT LINK] This application must be completed by the individual, group of individuals, or organization submitting a facility naming nomination.

1. **Name of nominee for consideration:**
   a. Full Name:_____
   b. Nickname or Other Name Known By: _____(e.g., middle or abbreviated name)
2. **Nominee □ is OR □ is not living (check which one applies)**
3. **Basic threshold prerequisites: (check all that apply)**
   - ❑ Nominee □ **is OR** □ **is not** a former Board Director or Metropolitan employee separated from service or employment for at least one (1) year. Date of separation: _____
   - ❑ Nominee □ **is OR** □ **is not** actively seeking any political office.
4. **The primary naming criteria which the proposed name satisfies: (check all that apply)**
   - ❑ Substantial important and positive impact upon Metropolitan as a member of its Board or as an employee.
   - ❑ Personal achievements of highest distinction in a public service role, while maintaining close ties with and providing significant support to Metropolitan.
   - ❑ Name has historical or regional significance to a particular facility or location.
   - ❑ Other:_____
5. **Provide complete and supporting documentation:**
   a) A memorandum giving the particulars of the naming request that includes the rationale for the naming, referring to relevant criteria;
   b) Background and information about the individual, group of individuals, or organization for which an eligible facility (final determination is by the Board) is to be named;
   c) Letters of support for this request (at least two (2) substantive letters are required);
   d) Other information that may be relevant to the request such as historical photographs, authorship, chronologies, media links and posts, and articles;
   e) A list of all other facilities ever named, or being proposed to be named, after the same individual, group of individuals, or organization, including location and date; and
   f) Any potentially negative or detrimental information that might be considered contrary to this policy that Metropolitan should be made aware of prior to consideration.

ATTACHMENT 2

DISCLAIMER: By submitting this application, you acknowledge the following:

(1) Nominees must meet eligibility requirements established by Metropolitan's naming policy,

(2) Nominees are subject to background and ethics screening conducted by Metropolitan,

(3) Certain facilities are ineligible under Metropolitan's naming policy,

(4) Metropolitan's Board of Directors retains sole naming policy discretion including whether to name a facility and in the name and facility chosen;

(5) Exceptions to Metropolitan's naming policy must be approved by the Board of Directors, and

(6) You may be contacted by Metropolitan for additional information, if needed.

Name of Nominator or Nominating Organization:_____

Mailing Address:_____

Telephone:_____ **Email:** _____

Signature: _____ **Title:**_____

Date: _____

Please mail application and supporting documents to: The Metropolitan Water District of Southern California, Office of the Board, Facility Naming Nomination Application, P.O. Box 54153, Los Angeles, CA 90054-0153 **or email materials to:** Facility_Naming@mwdh2o.com