



THE METROPOLITAN WATER DISTRICT
OF SOUTHERN CALIFORNIA

Board Report

Finance and Administration Group

- **Finance and Administration Group Activities Report**

Summary

This report provides a summary of the Finance and Administration group activities for November 2024 and December 2024.

Purpose

Informational

Attachments

Attachment 1–Finance and Administration group activities for November 2024 and December 2024.

Finance Group Activities Report for November 2024 and December 2024

Maintain Strong Financial Position

Provide timely and discerning financial analyses, planning, and management to ensure that forecasted revenues are sufficient to meet planned expenses and provide a prudent level of reserves consistent with board policy.

In December, an informational report was provided to the Finance and Asset Management Committee summarizing challenges Metropolitan is facing in the current biennial budget, challenges foreseen for the next biennial budget and provided a schedule of future meetings to evaluate impacts in advance of the proposed budget posted January 2026.

Manage risk to protect Metropolitan's assets against exposure to loss.

The Risk Management Unit completed 35 incident reports communicating instances of Metropolitan property damage, liability, workplace injuries, regulatory visits, and spills.

Risk Management completed 58 risk assessments on contracts, including professional service agreements, construction contracts, entry permits, special events, and film permits.

Business Continuity

Facilitate district-wide planning and training to prepare employees and managers to effectively carry out critical roles and recover mission essential functions thus ensuring continuity of operations and resiliency in the event of a disaster.

Manage the Business Continuity Management Program in accordance with Operating Policy A-06.

- Participated in the Risk and Resilience Assessment (RRA) for Finance for the 5-year update of the documentation in accordance with America's Water Infrastructure Act (AWIA) requirements.
- Continued working with the core planning team on finalizing the draft Hazard Mitigation Plan.
- Facilitated Business Continuity Plan updates across the District. Sample

Financial Management

Manage Metropolitan's finances in an ethical and transparent manner and provide consistent, clear, and timely financial reporting. Update Metropolitan's capital financing plans and work with rating agencies and investors to communicate Metropolitan's financial needs, strategies, and capabilities, thus ensuring that Metropolitan has cost effective access to capital markets and the ability to finance ongoing future needs. In addition, actively manage Metropolitan's short-term investment portfolio to meet ongoing liquidity needs and changing economic environments

Record and report the financial activities of Metropolitan in a timely, accurate, and transparent manner to the Board, executive management, member agencies, and the financial community.

FY24-25 Cash Water Transactions and Revenues Budget vs Actual (Preliminary, subject to change)

Month		Acre-Feet (AF) ²		Variance		Revenue (\$) ¹		Variance	
Delivered/ Billed In	To be Collected in	Budget	Actual	AF	%	Budget	Actual	\$	%
May	July	111,381	93,988	(17,393)	-16%	115,411,844	111,844,425	(3,567,419)	-3%
June	August	119,830	101,259	(18,570)	-15%	142,766,424	100,440,378	(42,326,046)	-30%
July	September	133,150	113,715	(19,435)	-15%	141,775,001	121,901,017	(19,873,983)	-14%
August	October	136,454	116,650	(19,804)	-15%	145,410,622	129,047,328	(16,363,293)	-11%
September	November	127,137	114,291	(12,846)	-10%	133,836,426	124,663,850	(9,172,576)	-7%
October	December	123,989	118,330	(5,659)	-5%	128,665,932	125,400,378	(3,265,554)	-3%
November	January	124,881	96,871	(28,010)	-22%	125,782,252	103,605,338	(22,176,915)	-18%
YTD Total		876,821	755,104	(121,717)	-14%	933,648,502	816,902,715	(116,745,787)	-13%
December	February	104,337	-	-	0%	103,324,010	-	-	0%
January	March	88,988	-	-	0%	95,074,177	-	-	0%
February	April	77,291	-	-	0%	81,911,825	-	-	0%
March	May	82,757	-	-	0%	88,153,603	-	-	0%
April	June	107,565	-	-	0%	116,431,176	-	-	0%
FY Total		1,337,760	755,104	N/A	N/A	1,418,543,293	816,902,715	N/A	N/A

¹ Includes Water Sales, Exchanges, and Wheeling for member agency and non-member agency.

² AF reflected does not include non-member agency transactions.

Update capital financing plans and work with rating agencies and investors to communicate financial needs and capabilities, ensure cost-effective access to capital markets, and maintain long-term bond ratings of AA or better.

Commenced working on FY24 year-end bond compliance reports for the State of CA's Debt and Investment Advisory Commission (CDIAC) due by January 31, 2025. Filing of FY24 Audited Financial Statements and development and filing of Metropolitan's Continuing Disclosure Agreement with our dissemination agent (DAC), various financial partners, and MSRBs EMMA platform, as required.

Prudently manage the investment of Metropolitan's funds in accordance with policy guidelines and liquidity considerations.

As of November 30, 2024, Metropolitan's investment portfolio balance was \$1.1 billion; the total November earnings were \$3.45 million, and the effective rate of return was 4.30%.

Treasury staff managed daily cash flow to cover Metropolitan's operational expenditures and invest excess funds.

In November 2024, Metropolitan's portfolio manager executed nine buy and one sell trades.

Treasury staff completed the following transactions:

- 27 Dreyfus Cash Management Fund transactions
- 20 CAMP Investment Pool transactions
- \$2.91 million in Metropolitan's bond and SWAP payments
- 945 disbursements by check, 19 by Automated Clearing House (ACH), and 138 by wire transfer
- 63 receipts by check, 36 by ACH, and 50 by incoming wires and bank transfers
- 2 Exception and no Stop unauthorized ACH

The Treasury staff also processed for DCA the following transactions:

- Received and deposited 12 checks totaling \$2.21 million
- Issued 8 checks and 12 wires totaling approximately \$0.77 million

In addition, Treasury staff processed fifteen professional services invoice payment requests totaling approximately \$0.29 million.

Furthermore, 9,316 P-One Card transactions, totaling \$1.27 million, recorded in the November bank statement were monitored by the P-One Card Administrator.

Administrative Services

Accomplishments

During the month of **November**, the Professional Services Contracting Team (PSCT) completed the following in support of the General Manager's initiatives:

Request for Qualifications (RFQ) No. 1370 – On-Call Value Engineering, Meeting Facilitation, And Technical Engineering Services. This solicitation is to provide on-call Value Engineering (VE), constructability review, technical services including specialized assistance from subject matter experts (SMEs) and cost estimators, and workshop facilitation to reduce costs, increase functionality, improve value, foster innovative solutions, and sustainable development for the Metropolitan organization.