



Engineering, Operations & Technology Committee

Authorize an agreement with Bayen Group, LLC

Item 7-3

May 11, 2026

Presenter: Jon Lang

Item 7-3 IntraMet Redesign Project

Subject

Authorize an agreement with Bayen Group, LLC in an amount not to exceed \$598,880 for Metropolitan's IntraMet Redesign Project

Purpose

Upgrade Metropolitan's 30-year-old IntraMet to a modern platform.

Recommendation and Fiscal Impact

Authorize an agreement with Bayen Group, LLC
Fiscal Impact of \$598,880

Budgeted

Background

IntraMet Redesign Project

Summary

- Metropolitan's current IntraMet is 30 years old and poses several challenges that impact employee productivity and data security
- The IntraMet Redesign project will enhance staff productivity and collaboration while supporting Metropolitan's mission to serve employees in a digital-first environment

Vendor
Selection
IntraMet
Redesign
Project

Selection Process

- Professional Services and Procurement Team issued RFP 1386 on November 26, 2024
- Eleven (11) qualified firms submitted proposals scored by the evaluation committee
- West Monroe Partners was initially selected as the winner of the competitive RFP but unable to reach mutually acceptable terms

Vendor
Selection
IntraMet
Redesign
Project

Selection Process (continued)

- The next highest-ranked respondent, Bayen Group, LLC is recommended to be awarded a contract and has significant experience delivering these services for public sector and utilities
- This solicitation met the 25% SBE/DVBE participation goal, and Bayen Group, LLC is a Regional Business Enterprise and classified as a Small Business Enterprise

Allocation of Funds

IntraMet Redesign Project

Metropolitan Labor	\$ 351,425
Professional/Technical Services	
Bayen Group, LLC Contract	\$ 598,880
Remaining Budget	\$ 231,995
Total	\$ 1,182,300

Project Scope

- Assessment & analysis of IntraMet content, including all sites, pages, and documents
- Updated design and user-interface to complement Metropolitan's brand and consistent with external website
- Configuration & rollout of updated sites on new, scalable, supportable platform

Project Schedule

	FY 2026	FY 2027				FY 2028	
Phase*	MAR-JUN 2026	JUL-SEP 2026	OCT-DEC 2026	JAN-MAR 2027	APR-JUN 2027	JUL-SEP 2027	OCT-DEC 2027
Project Design and Site Organization							
Site Migration and Creation							
Site Implementation							
Knowledge Transfer							
Completion							

*Phases based on Bid package

Board Options

- Option #1

Authorize an agreement with Bayen Group, LLC in an amount not to exceed \$598,880 for Metropolitan's IntraMet Redesign project.

- Option #2

Do not proceed with the project at this time.

Staff Recommendation

- Option #1

