THE METROPOLITAN WATER DISTRICT
OF SOUTHERN CALIFORNIA

Information Technology Group

- **Information Technology Group Monthly Activities for January 2024**

Summary

This report provides a summary of activites related to the Information Technology Group for January 2024

Purpose

Informational

Detailed Report

The Information Technology Group plays a central role in support of the annual PeopleSoft tax updates, a critical component of Metropolitan payroll processing. The Enterprise Application team within the Information Technology Group partners with Payroll and HRIS to review the current changes to Federal and State tax legislation. Once these changes are applied, regression testing of the application is performed one month before the new year begins to ensure that the first pay cycle in the new year reflects the latest tax rates and brackets. Additional testing activities include, but are not limited to, the following:

1. Review tax updates to understand the changes
2. Research and review prerequisites to the tax updates
3. Download and apply tax updates to a development environment
4. Run and compare reports and identify affected customizations
5. Reapply customizations and verify both standard and custom functionalities
6. Apply to test environment and complete user acceptance test
7. Deploy to production and validate

The testing criteria were completed and updates were released on schedule.

Date of Report: January 2024