



# Ethics Office Monthly Report

SEPTEMBER 2024

## EDUCATION

Presented an Ethics Office overview for new hires at new employee orientations hosted by Human Resources.

Publicly announced an employment opportunity for an Ethics Educator position. This position will be dedicated to developing and delivering ethics educational content throughout the district.

## COMPLIANCE

Assisted directors and employees with their Annual, Assuming Office, and Leaving Office Form 700 filings. Assistance included filing for multiple positions, troubleshooting the electronic filing system, and notifications of deadlines.

## ADVICE

Addressed 20 advice matters related to the following: conflicts of interest, financial disclosure, gifts, political activities and other ethics-related topics.

## INVESTIGATIONS

Received one complaint that a manager released an employee's confidential medical information without authorization.

Opened one investigation into allegations that a manager abused their position or authority by providing special treatment to a job candidate.

## ADVICE AND INVESTIGATIVE DATA

Advice Matters	20
Compliance Assistance	318
Complaints Received	1
Investigations Opened	1
Pending Investigations	2

## COMPLAINTS MAY BE FILED AT:

**ANONYMOUS ETHICS HOTLINE**  
(800) 461-9330  
<http://www.mwdethicshotline.net/>

**ETHICS OFFICE**  
(213) 217-5832  
[ethicsoffice@mdwh2o.com](mailto:ethicsoffice@mdwh2o.com)