

Community and Workplace Culture Committee



Proposal to Amend list of Employees Designated to take AB 1234 State Ethics Training

Item 7-1

May 13, 2025

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Subject/Background

Proposal to require all Form 700 filers to take AB 1234 state ethics training.

Purpose

To align with the Board's mandate of increased ethics education for Form 700 filers, to increase employee awareness of state ethics obligations, and to create an efficient and objective standard for determining AB 1234 training requirements.

AB 1234 Ethics Training Topics

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- Conflicts of Interest
- Misuse of Public Resources
- Gifts
- Honoraria
- Public Records Act
- Due Process
- Public Contracting Laws
- Brown Act
- Other

Positions Currently Designated to Take AB 1234 Training

- General Manager
- General Counsel
- General Auditor
- Ethics Officer
- Chief Financial Officer
- Treasurer
- Assistant Treasurer
- Budget and Treasury Mgr.
- Investment Mgt. Specialist
- Assistant General Managers
- Ethics Office staff
- Deputy General Auditor
- Assistant General Counsels
- Deputy General Counsels
- Sr. Deputy General Counsel
- Chief Deputy Gen Counsel
- Chief Administrative Officer
- Controller

Positions Not Currently Designated to take AB 1234 Training

Examples:

- Board Executive Officer
- Chief of Staff
- Chief Safety Security & Protection Officer
- Chief Sustainability Resiliency Officer
- Chief Equal Employment Officer
- Chief Diversity, Equity & Inclusion Officer
- Principal Deputy General Counsel
- Section Manager Revenue & Budget
- Special Assistant to the General Manager

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Purpose of Proposal

- Addresses Board mandate that the Ethics Office provide supplemental ethics training to Form 700 filers.
- Aligns with Ethics Education Program objectives and other agencies, including member agencies, adopting this standard.
- Potentially helps avoid ethics violations and investigations through increased awareness and guidance.
- Reinforces the obligations of public service and educates on certain state ethics laws not addressed by internal policies or other trainings.
- Establishes an objective, bright line standard for determining which positions are designated for AB 1234 training.

Board Options

Option #1

Approve amending the list of Metropolitan officials required to take AB 1234 state ethics training to include all Form 700 filers.

Option #2

Do not approve amending the list of Metropolitan officials required to take AB 1234 state ethics training to include all Form 700 filers.

